

# Josh Hook

Heber City, UT

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818-605-0015

Authorized to work in the US for any employer

## Work Experience

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### **Cleaner/Housekeeper**

Royalty Cleaning - Heber City, UT

March 2018 to Present

We clean commercial buildings and residential homes. We also do construction cleans.

### **Web Design & Computer Repair/I.T.**

Hook'd IT Up - Heber City, UT

January 2017 to Present

After over a decade of experience in I.T. & computer repair, it was time to embark on journey to see if we had what it takes to do things on our own. In 2018 we re-focused strictly on web design & online marketing.

### **Counselor, I.T. Admin & Computer Teacher**

Simi Oaks - Simi Valley, CA

June 2013 to January 2018

I came on board as a counselor to special needs adults. During my tenure, I built a computer lab, created the current curriculum and managed all IT administrative duties as well as time clock corrections and payroll integrations.

### **Network Admin & Computer Repair**

Shanetech - Chatsworth, CA

December 2008 to March 2013

I helped maintain Insurance West Corporation's (Simi Valley) network & computers of roughly 50 users by doing computer repairs, upgrades and routine maintenance.

### **Asset Protection Specialist**

Target - Van Nuys, CA

November 2006 to August 2008

I worked on the AP team, specializing in theft and safety. I was responsible for an internal investigation over a trainee who was being trained to lead a future store, resulting in over \$1200+ in merchandise being recovered.

## Education

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**G.E.D.**

West Valley Occupational Center - Woodland Hills, CA  
2004

## Skills

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CPR certified, CPI, Web Design, Wordpress

## Links

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<http://www.hookditup.com>

## Certifications/Licenses

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### **Unarmed Private Security Officer**

March 2018 to November 2020

Division Of Occupational & Professional Licensing - Active License

### **BasicPlus (CPR, AED & First Aid for Adults)**

February 2017 to February 2019

## Groups

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### **Media Team Lead**

March 2016 to September 2017

I was a volunteer leading the media team (video/sound) and managed social media & website for Legacy Family Church (<https://legacyfamily.church>) in Los Angeles, CA.

### **Setup/Teardown Team Lead**

November 2010 to June 2013

I led the setup/teardown team for Freedom Church (<https://freedom.church>) in Los Angeles, CA.

## Additional Information

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### Skills

- Internet and computer knowledge
- CPI & CPR certified

Team player

Quick learner

Hunger to learn & open to correction